

HOLLEY BY THE SEA IMPROVEMENT ASSOCIATION, INC.  
**REGULAR MEETING OF BOARD OF DIRECTORS**  
Holley By The Sea Recreation Center, Café Area  
October 11, 2011, 6:00PM  
Approved Minutes

**1. Roll Call**

Jim Mitchell  
Pete Peterzen  
Brooke Goldberg  
William Stuart  
Jennie Barrett (GM)

**2. Confirmation of Notice**

Proper notice confirmed

**3. Approval of Minutes**

Sep. 13 Motion to approve J.M., 2<sup>nd</sup> W.S., **Approved 4-0**  
Sep. 20 Motion to approve J.M., 2<sup>nd</sup> B.G., **Approved 4-0**  
Sep. 27 Motion to approve B.G., 2<sup>nd</sup> J.M., **Approved 4-0**

**4. Usage Variance Requests**

2153 Villa Court – couple and two children, three bedrooms. Motion to approve  
J.M., 2<sup>nd</sup> W.S., **Approved 4-0**  
2579 Cove Road – couple and two children, three bedrooms. Motion to approve  
J.M., 2<sup>nd</sup> W.S., **Approved 4-0**  
6613 Indian Street – couple and two children, three bedrooms. Motion to approve  
B.G., 2<sup>nd</sup> J.M., **Approved 4-0**

**5. Architectural Variance Requests**

7392 Frankfort – request for variance for shed over 320 sq.ft.. ACC recommends denial based on size.

Owner spoke...moved from NE, needs more storage space than just their two car garage. This would be a one car garage in the back. Plans meet all county codes. 3 ACC members spoke: given new information, in favor of approval.

Motion to approve J.M., 2<sup>nd</sup> B.G., **Approved 4-0**

7623 Treasure Street – request for variance for parking pad 3 feet from property line. ACC recommends approval,

Motion to approve J.M., 2<sup>nd</sup> W.S., **Approved 4-0**

**Unfinished Business**

6. **Holley By The Sea News/Navarre Press** - we pay \$800/month to Splash, NP offering twice as much space as Splash for the same price, help with the website.

Motion to approve the transfer of ad space to HBTS news in place of Splash, B.G., 2<sup>nd</sup> J.M., *Approved 3-1 (PP against)*. CLOSED

7. **HVAC Maintenance Contract Appeal** - BOD approved the less expensive of two contract options with Engineered Cooling Services (ECS) at the Sep. 27, 2011 Special Meeting of the BOD. Eddie Schulze from ECS spoke on the contacts. Concern about response time...Schulze agreed to amend the agreement to include a short response time (2-4 hours). No additional funds will have to be expended – coming from Maintenance Operating Budget.

Motion to approve the replacement of the previous contract with this one, B.G., 2<sup>nd</sup> W.S., *Approved 4-0*. CLOSED

### **New Business**

8. **Navarre High School Swim Team Request** – previous requests have been approved given that several lanes are left open for member use and all non-HBTS team members are signed in. Will change time to 6:00pm-8:00pm. Aware of lack of dome placement. Will relinquish half of the lanes to members if present. Motion to approve, J.M., 2<sup>nd</sup> W.S., *Approved 4-0*. CLOSED

9. **Café Use (Colombo, Baker)** – TABLED

10. **VAC Member Approval (Baker, Lanier)** - Motion to approve appointment of both Maria Baker & Kevin Lanier, B.G., 2<sup>nd</sup> W.S., *Approved 4-0*.

11. **Nominating Committing Member Approval (Baker & Lee)** Motion to approve appointment of Maria Baker, B.G., 2<sup>nd</sup> W.S., *Approved 4-0*. Motion to approve appointment of Lee Steinert, B.G., 2<sup>nd</sup> J.M, *Approved 4-0*.

12. **Youth Department Renewed Approval (Evening Hours)** - Motion to permanently extend the hours, B.G., 2<sup>nd</sup> W.S., *Approved 4-0*.

13. **GM Job Description Changes for Landrum** - Motion to revoke the August 9, 2007 HBTS Job Description and write a new one, B.G., 2<sup>nd</sup> J.M., *Approved 4-0*.

14. **Appointment of New Tennis Committee/Mission Approval** – list submitted of candidates for the New Tennis Committee (Carrie Clancy, Tim Karsten, Chrissy Koenig, Cyndy Linton, Jay Mason). Motion to approve the submitted members with Cyndy Linton as the chairperson, B.G., 2<sup>nd</sup> W.S., *Approved 4-0*.

### **Committee Reports**

15. Brooke Goldberg read Social Committee Report Date Oct. 11, 2011. *See attachment*.

### **Open Forum:**

Dan Ramsey – reported on Fishing Club’s involvement with Take a Kid Fishing Day. Board posted with pictures in the front entryway...over 425 children participated.

Pete Peterzen brought up adding survey questions to assessment mailings. Special BOD Meeting at 9:30am Monday Oct. 17, to approve a list of survey questions.

Suggestions for survey questions should be emailed to HBTSBOD@holleybythesea.org.

Volunteers sought to help BOD with job description templates for HOA GMs with CAM license (Billy Neal, Alli George, Sandi Kemp, Dan Ramsey).

Regular BOD Meeting Tuesday, October 25, 2011 6:00pm-8:00pm.

**16. Adjourn:** 8:00pm

Brooke Goldberg  
Secretary, Board of Directors

**Attachments:**

HBTS Social Committee Report to the Board of Directors, October 11, 2011

## HBTS Social Committee Report to the Board of Directors

October 11, 2011

- Current Social Committee funds \$754.39
- The October Yard Sale on the 8<sup>th</sup> produced an income of \$113.00 from space and table rentals plus \$13.00 in water and soda sales.
- A random survey of the yard sale participants indicated a positive satisfaction.
- The Social Committee has voted to support the Youth Department for their Halloween event on the 28<sup>th</sup> of October at the Beach House.
- On November 12, 2011 the Social Committee will hold a Pot Luck dinner at the Beach House to honor our veterans. We plan to serve ham, fish and chicken with a 50/50 to benefit Wounded Warriors. The committee is currently looking for donations from local businesses to support this effort. The cost will be \$2.00 per person kid's under 12 free.
- A trip to Bellingrath Gardens is still in the works for December.
- The annual Santa Breakfast is on for the 17<sup>th</sup> at the Beach House.
- A special thanks to all those who made the Yard Sale a success, Pam Baty, Tony Timmerwilke, Lee Steinert and the Girl Scouts of troop 862. Raegan Rodman, Anna Ballow and Alex Lee were very helpful not to mention entertaining.