

**Holley by the Sea  
Architectural Control Committee  
November 15, 2010  
9:00 A. M.**

**Minutes**

**Call to Order:** 9:02 AM

**Roll Call:** Alli George—ACC Chair, Bob Geller— ACC, Norm Crowder – ACC, Lee Steinert – ACC, Larry Larson—ACC

**Staff:** Mike --Arch. Staff

**Guests/Presenter:** Tom Bastian

**Proof of Notice:** Agenda posted 11-12-2010

**Approval of Minutes:** Approved 5-0.

**Old Business:**

**2482 Houston Circle:** Member would like to discuss his parking violations. The Committee informed the member that boats must be enclosed in a permanent structure between periods of usage. **Letter sent.**

**7173 Brinkley St:** Discuss neighbor complaints. The property manager was contacted. fire damage to the home is nearly completed, and will be monitored. A letter will be sent asking for the property to be cleaned up. Motion by Bob Geller, 2<sup>nd</sup> by Norm Crowder. Approved 4/0. **PM contacted.**

**6823 Flintwood St:** How to proceed with violations. The Committee reviewed the violation, and agreed to proceed. Motion by Norm Crowder, 2<sup>nd</sup> by Bob Geller, approved 4/0. **Letter sent.**

**2182 Basswood Dr:** Review letter from member regarding a violation. The Committee agreed to recommend legal action at the next BOD meeting. **BOD sent to legal.**

**2056 Sundown Dr:** Member submitted a Home Improvement Application and Variance request for a parking pad, and asked the committee to cancel BOD action as he is no longer in violation of Article 7 Section 10. The Committee agreed to cancel the BOD action, and will recommend approval of the Variance request at the next BOD meeting. Motion by Bob Geller, 2<sup>nd</sup> by Norm Crowder, approved 4/0. **Variance approved.**

**2376 Cove Rd:** Member discussed boat parking violations, and urged the Committee to address boats that are not enclosed in a permanent structure.

**7021 Jasper St:** Owner indicated that the house had a fire, and he intends to remove the home and sell the lot. The Committee will send the member a letter and clarify what is expected to be removed, and how the lot must be maintained. Arch Office will contact SR County Code to verify what the County enforces. **County was contacted.**

### **New Business:**

**2696 Sherwood Dr:** Member wants to discuss a parking violation. Member was asked to submit an Application for Home Improvement and variance application for a fence.

**6874 Leisure St:** Application was not received for a garage addition. An email and letter was sent requesting a Home Improvement Application before 11-10-10. Motion: Norm Crowder, 2<sup>nd</sup> by Larry Larson, approved 5/0 **Resolved**

**7597 Frankfort:** Member is requesting a 60 day extension to a fence permit. The Committee agreed to extend the permit for 60 days. Motion by N Crowder, 2<sup>nd</sup> L Steinert approved 5/0

**6652 Liberty St:** Member has not complied with a prior agreement with the ACC. Send notification letter, referred to BOD for further action at December BOD meeting. Motion by B Geller, 2<sup>nd</sup> by L Larson. Approved 5/0

**7021 Jasper St:** Discuss a policy for home demolition. A letter will be sent asking the member to submit an action plan within 30 days, to demolish a burned house.

### **Update on Architectural legal issues.**

### **Review of Material for the next BOD meeting:**

**2012 Indigo Dr:** Review a variance request for a parking pad 8' from the property line. The variance request was reviewed, and the ACC will recommend approval at the December BOD meeting. Motion by L Larson, 2<sup>nd</sup> by B Geller, approved 5/0.

**Review variance request for Sunrise Dr:** Member request was reviewed, and the ACC will recommend denial at the next BOD meeting. Motion by N Crowder, 2<sup>nd</sup> by L Steinert, approved 5/0

**2339 Parkridge Dr:** Member requested a 60 day extension for a permit to build a boat enclosure. Motion by L Larson, 2<sup>nd</sup> by Lee Steinert, approved 5/0

**Adjournment: 10:25am**

Sincerely,  
*Lee Steinert*  
Board Secretary  
Holley by the Sea