

Holley by the Sea
Architectural Control Committee
October 4, 2010
9:00 A. M.

MINUTES

Call to Order: 9:02 AM

Roll Call: Joe Sipp – ACC, Bob Geller – ACC, , Dick Justice – ACC, Norm Crowder – ACC, Lee Steinert – ACC, Allison George – ACC

Staff: Cathy – Mike --Arch. Staff

Guests/Presenter: Pam Goff

Proof of Notice: Agenda posted 10-01-2010

Approval of Minutes: Motion to approve: Lee Steinert, 2nd: Alli George. Approved 6-0.

Old Business:

6859 Liberty: (Taylor) Discuss options to conceal a commercial vehicle. Mr. and Mrs. Taylor presented additional information, including a diagram and additional pictures, regarding parking their son-in-law's commercial vehicle. Committee discussed ability for the Taylor's to comply. Bob Geller motioned a letter to be sent to the Taylor's to remove the vehicle from the property or to enclose in a permanent structure. Larry Larson seconded. Approved 7-0. Letter to comply sent 9/27/10.

7236 Reef St: (Birke) Review Home Improvement Application. The ACC explained to Mr. Birke why a Variance for his fence was necessary. Mr. Birke agreed to submit form. ACC approved (6-0/one ACC member not yet present) recommendation for the Variance and will submit for final approval to BOD at the next BOD meeting.

7627 Sandstone St: Review a request to extend a parking permit for a boat. The Committee agreed to an extension if the owner submits a fence application. Update: To date (9/20), no application has been received. Bob Geller motioned a letter to be written to the property owner requesting the Home Improvement application for a fence be filed prior to the ACC issuing a Temporary Parking Permit. Dick Justice seconded the motion. Approved 7-0. Letter requesting Home Improvement application sent 9/27/10.

2363 Ash Dr: Review a request to issue a second Temp Parking Permit. The Committee agreed to an extension if the owner submits a fence application. Update: To date (9/20), no application has been received. Norm Crowder motioned a letter to be written to the property owner requesting the Home Improvement application for a fence be filed prior

to the ACC issuing a Temporary Parking Permit. Allison George seconded the motion. Approved 7-0. Letter requesting Home Improvement Application sent 9/27/10.

7071 Snug Waters: Discuss commercial vehicle violation. Allison George motioned a letter be sent to the property manager requesting tenant come into compliance by permanently removing vehicle from property or to enclose in a permanent structure. The motion was seconded by Lee Steinert. Approved 7-0.

6634 Desoto St: (MSC Builders) Discuss builder's bond, occupied at final inspection. Bob Geller motioned a letter be sent to the builder requesting he speak on his own behalf regarding why the new property owners moved into the home prior to the Architectural Office's final inspection and why the bond should not be withheld. Norm Crowder seconded. Approved 7-0. Letter of invitation sent 9/27/10.

New Business:

7294 Frankfort Street: Received approval from ACC to build a fence around his boat. Requests Variance due to pad being less than ten feet from side property line and less than 10 feet from front of house. Pad previously constructed without a permit. Owner is attempting to comply with Covenants. Bob Geller made a motion to recommend approval to the BOD, seconded by Dick Justice, approved 6/0.

Update on Architectural legal issues.

Review of Material for the next BOD meeting:

6528 Fern St: Review ongoing violation, how to proceed. Larry Larson motioned to forward to the BOD for legal action. Dick Justice seconded. Approved 7-0. Letter to be sent to property owner requesting he speak in front of the ACC. Letter sent 9/27/10. Owner did not attend the meeting, legal action will be requested at the next BOD meeting.

6652 Liberty St: Review ongoing violation, how to proceed. Bob Geller motioned to forward to the BOD for legal action. Lee Steinert seconded. Approved 7-0. Letter to be sent to property owner requesting she speak in front of the ACC. Letter sent 9/27/10. Owner requested that legal action be delayed until March 1st, 2011. Bob Geller made a motion to approve the delay under the conditions that the owner submit a letter of intent to comply by 03-01-2011, and no other violations shall occur at the property during the time period. Norm Crowder seconded the motion and approval was 6/0.

Adjournment: 10.11am

Sincerely,

Joe Sipp

Board Secretary, Holley by the Sea