

Holley by the Sea
Architectural Control Committee
May 02, 2011
9:00 A. M.

MINUTES

Call to Order: 9:00 am

Roll Call: Larry Larson—ACC, Lee Steinert—ACC, Beth Walter--ACC, Billy Neal—ACC, Bob Geller—ACC

Staff: Mike, Sandy: Arch. Staff

Guests/Presenter: Cary Manning, Cecil Everett

Proof of Notice: Agenda posted 04-29-2011

Approval of Minutes: 04-19-11 Motion: Neal, approved 5/0(with amendment)

Old Business:

Guidelines manual: Joe Sipp. The Committee discussed a timeline for presentation of a parking policy, parking abatement program, and yard maintenance guidelines policy. A workshop was scheduled for 05-10-11 at 9AM.

6872 Flintwood St: Preliminary review of a building project. The Committee reviewed a preliminary plan for a workshop. Size, style, color, and locations were discussed.

Block 92 Lot 10: Builders bond issue, variance expired. Tabled to next meeting, Lee wanted copies of the file.

1981 Coral St: Request to post yard signs. The Committee approved 1 yard sign until 04-25-11. Motion: Larson, 2nd Neal. 4/0

6568 Liberty St: Wants extension to a parking permit. TPP extended until 04-30-11.

Block 98 Lot03: Builders bond issue. Tabled to next meeting, Lee wanted copies of the file.

2012 Indigo Dr: Builders bond issue. Failed final inspection, home is now occupied, ACC referred to the BOD, will recommend forfeiture of the builder's bond. Motion: Walter, approved 3/0 Steinert abstained.

2497 Crescent Ct: Drainage issue. The ACC will ask the builder to state in writing that he will remedy any drainage problems for 1 year. Builder agreed to the request.

7445 Brevard St: Review a variance request for a parking pad. The ACC will recommend approval of the request, with the condition the drainage must be sufficient or a drain must be installed. Motion: Steinert, approved 3/0 Steinert abstained.

2362 Pineneedle Dr.: Review a variance request for a driveway setback. The ACC will recommend approval of the request, with the condition that a French drain must be installed at the time of the construction. Motion: Larson, approved 3/0, Steinert abstained.

7200 Manatee St: Abandoned vehicle. Bank owned property, no response from the bank. Contacted Sheriff again, vehicle was removed.

New Business:

Cary Manning: Would like to address the Committee regarding building issues. Application fee must be paid before ACC approval.

Block 92 Lot 10: Builders bond issue, variance expired. A builder's bond was never received for this lot, the application fee will be held for one year and reviewed. Motion: Larson, 2nd Geller, approved 5/0

Block 98 Lot03: Builders bond issue. Builder will be contacted requesting attendance at the next ACC meeting to discuss a recommendation concerning the bond or legal action.

2004 Edgewood: Review a letter concerning boat parking/beautification committee. The ACC will recommend to the BOD that a beautification committee be formed.

6697 Codell: Review building permit, possible violation. The ACC will send a letter requesting the owner to attend the next ACC meeting.

7555 Woodmont: Review County Code report. The ACC will request that the County Code office follow up on the issue.

Update on Architectural legal issues.

Review of Material for the next BOD meeting:

1852 Edgewood: Review HI application/Variance request. Tabled, the owner will be contacted for more information. Motion: Neal, 2nd Larson, approved 4/0

The ACC discussed moving to an electronic filing system, and will ask GM Wendy/BOD to research the feasibility and cost. Motion: Neal, 2nd Larson 4/0

Lee Steinert volunteered to chair the ACC until another member volunteers. Motion: Neal, 2nd: Larson 3/0 Steinert abstained.

The ACC agreed that presentations to the BOD should include a combination of ACC members and Arch Office staff.

The ACC will recommend approval of Frank Valensi and Cecil Everett as ACC members at the next BOD meeting.

The ACC discussed the need for a final inspection process for home improvement projects that were issued a permit. A recommendation will be made at the next BOD meeting. Motion: Neal, 2nd: Larson approved 4/0.

Adjournment: 11:23 AM

Sincerely,
Lee Steinert
Board Secretary
Holley by the Sea