

**Holley by the Sea
Architectural Control Committee
June 06, 2011
9:00 A. M.**

MINUTES

Call to Order: 9:00 am

Roll Call: Larry Larson—ACC, Beth Walter--ACC, Billy Neal—ACC, Bob Geller—ACC, Frank Valensi—ACC, Cecil Everett--ACC

Staff: Mike -Arch. Staff

Guests/Presenter: Dan Ramsey, Mr Kostopoulos, Brad Allensworth, Mr & Mrs Watford

Proof of Notice: Agenda posted 06-03-2011

Approval of Minutes: 05-16-11 Motion: Larson, 2nd Walter, approved 6/0(with amendment)

Old Business:

Block 98 Lot03: Builders bond issue. Builder will be contacted requesting attendance at the next ACC meeting to discuss a recommendation concerning the bond or legal action. A letter from the owner was reviewed. Construction to resume by late June, and completed by October 1st. Motion: Everett 2nd Larson, approved 7/0

Dan Ramsey: Clarification of yard/lot maintenance policy. The Committee will consider suggested changes to the policy.

Communication from the VAC chairman. Materials were distributed and will be reviewed at the next meeting.

6697 Codell St: Review construction of sheds. One shed was approved, one was constructed without a permit. Owner will submit an application for additional shed and height of previously completed shed.

7204 Frankfort St: Variance request for a retaining wall setback. Tabled to the next meeting, more information was requested, county code researched.

1852 Edgewood Dr: Variance request for a fence setback. The variance request was reviewed, and the ACC will recommend approval at the June BOD meeting. Motion: Everett, 2nd Geller, 7/0

Discussion: The Committee discussed the 10 foot fence setback policy, and whether it should be a recommendation rather than a requirement. The Committee will present the recommendation to the BOD. Motion: Geller, 2nd: Valensi. Approved 4/0 Steinert, Larson, Neal abstained.

GM will be asked to add a comments/suggestions request to the website for the Yard/Lot Maintenance policy. This issue needs to go to the BOD.

Lee requested some way to view photos and documents on a laptop or screen. Mike will check into it.

A workshop for the Guidelines Manual will be held on Monday, May 23rd, at 9am. Mike will notify the ACC when the previous notes are added.

New Business:

2371 Sunrise Dr: Review Home Improvement Application. The Committee requested more info, and suggests a possible alternate location for solar panels.

6733 Castlewood St: Review violations, how to proceed. The Committee voted 5/1 to recommend further action to the BOD.

Discuss VAC recommendations/Review Arch Enforcement procedures. Reply will be sent to the VAC noting that the ACC is currently working on an updated violations procedure policy.

1991 Hawthorne: Review Temporary Parking Permit request. The Committee voted 6/0 to approve the parking permit. Motion: Neal, 2nd Valensi.

2383 Crescent Rd: Review Temporary Parking Permit request. The Committee voted 6/0 to approve the parking permit. Motion: Neal, 2nd Larson.

Review letter from Cary Manning. A letter regarding application fees was reviewed, and the ACC agreed that the ACC has no authority for establishing or determining any association fees or assessments.

Discuss member comments/changes to the Yard/Lot Maintenance policy. Some of the recommendations will be considered with the next amendment of the policy.

Discussion: Does the use of a Temporary Parking Permit satisfy committee action to “approve or disapprove an improvement application” within the 60 day time line established, pending the legal review of the Proposed Parking Abatement Plan? This will be a “temporary” measure and final action would be determined once legal review is completed and the BOD approves implementation. Mike to check with legal.

Discussion: Does a request to the BOD, to proceed to legal action, require a hearing before the VAC. Statute 720 says a VAC hearing is required before a fine or suspension is imposed. Checked with VAC Chairperson and was told only if “pending action may result with a possible member’s suspension and/or fine is being considered.”

Update on Architectural legal issues.

Review of Material for the next BOD meeting:

1986 Jamaica St: Review variance request for a setback. The Committee voted 4/0 to recommend approval the BOD at the next BOD meeting. Motion: Geller, 2nd Everett, Larson abstained.

7204 Frankfort St: Review variance request for a setback. The Committee voted 5/0 to recommend approval the BOD at the next BOD meeting. Motion: Larson, 2nd Walter

2545 Crescent Rd: Review variance request for a setback. The Committee voted 6/0 to recommend approval the BOD at the next BOD meeting. Motion: Larson, 2nd Everett.

Adjournment: 11:20am

Sincerely,
Lee Steinert
Board Secretary
Holley by the Sea