

**Holley by the Sea  
Architectural Control Committee  
June 20, 2011  
9:00 A. M.**

**MINUTES**

**Roll Call: 9:00AM** Beth Walter--ACC, Bob Geller—ACC, Frank Valensi—ACC, Cecil Everett--ACC

**Staff:** Mike, Sandy

**Guests:** Dan Ramsey, Cary Manning

**Proof of Notice: 06-17-2011**

**Approval of Minutes:** Motion: Valensi, 2<sup>nd</sup>: Everett Approved 4/0

**Old Business:**

**2371 Sunrise Dr:** Review Home Improvement Application. The Committee requested more info, and suggests a possible alternate location for solar panels.

**6733 Castlewood St:** Review violations, how to proceed. The Committee voted 5/1 to recommend further action to the BOD.

**Discuss VAC recommendations/Review Arch Enforcement procedures.** Reply will be sent to the VAC noting that the ACC is currently working on an updated violations procedure policy. Reply was sent.

**1991 Hawthorne:** Review Temporary Parking Permit request. The Committee voted 6/0 to approve the parking permit. Motion: Neal, 2<sup>nd</sup> Valensi.

**2383 Crescent Rd:** Review Temporary Parking Permit request. The Committee voted 6/0 to approve the parking permit. Motion: Neal, 2<sup>nd</sup> Larson.

**Review letter from Cary Manning.** A letter regarding application fees was reviewed, and the ACC agreed that the ACC has no authority for establishing or determining any association fees or assessments.

**Discuss member comments/changes to the Yard/Lot Maintenance policy. Some of the recommendations will be considered with the next amendment of the policy.**

**Discussion:** Does the use of a Temporary Parking Permit satisfy committee action to “approve or disapprove an improvement application” within the 60 day time line established, pending the legal review of the Proposed Parking Abatement Plan? This will be a “temporary” measure and final action would be determined once legal review is completed and the BOD approves implementation. Mike to check with legal.

**Discussion:** Does a request to the BOD, to proceed to legal action, require a hearing before the VAC. Statute 720 says a VAC hearing is required before a fine or suspension is imposed. Checked with VAC Chairperson and was told only if “pending action may result with a possible member’s suspension and/or fine is being considered.”

**1986 Jamaica St:** Review variance request for a setback. The Committee voted 4/0 to recommend approval the BOD at the next BOD meeting. Motion: Geller, 2<sup>nd</sup> Everett, Larson abstained.

**7204 Frankfort St:** Review variance request for a setback. The Committee voted 5/0 to recommend approval the BOD at the next BOD meeting. Motion: Larson, 2<sup>nd</sup> Walter

**2545 Crescent Rd:** Review variance request for a setback. The Committee voted 6/0 to recommend approval the BOD at the next BOD meeting. Motion: Larson, 2<sup>nd</sup> Everett.

#### **New Business:**

**Review draft of the Garage/Yard sale policy.** The Committee made several suggestions.

**6962 Loysburg:** Home business complaint. Arch staff was directed to contact County Code. Motion: Valensi, 2<sup>nd</sup>: Walter Approved 4/0

**7660 Sandstone:** Review a fence request. The request was approved 4/0 Motion: Geller, 2<sup>nd</sup>: Walter.

**1877 Coral St:** Review ongoing violation. The ACC will request that the member attend the next ACC meeting.

**2371 Sunrise Dr:** Review application for solar panels. The request was approved 4/0. Motion Geller, 2<sup>nd</sup>: Valensi

#### **Update on Architectural legal issues.**

#### **Review of Material for the next BOD meeting:**

**Adjournment: 9:35 am** Motion: Geller, 2<sup>nd</sup>: Everett.

Sincerely,

*Lee Steinert*

Board Secretary

Holley by the Sea