

**Holley by the Sea
Architectural Control Committee
September 07, 2011
9:00 A. M.**

AGENDA

Roll Call:

Staff:

Guests:

Proof of Notice: 09-02-2011

Approval of Minutes:

Old Business:

ACC Staff Contingency Book - Status Report & Establish a Suspense Date: Arch office is working on it, and has a target completion date of 08-15-2011. Revised target date 09-06-2011. The book is done.

Discussion: The ACC will follow up on the issue of converting to electronic files. Neal will email the BOD. Motion: Neal, 2nd: Walter Approved 6/0

Final Inspection Proposal - Status Report & Update for submission to 9 Aug BOD Meeting. Will be on the 08-09-2011 BOD agenda.

2378 Pineneedle Dr: Review a variance request for a driveway extension. Tabled until we receive more information and address water drainage.

Temporary Parking Permits: Written reply from legal. Legal representative's opinion recommended to approve or deny a home improvement application within 60 days, as required by the Covenants, applications cannot be tabled. Copy of response provided to each ACC Member.

Trash bin Storage: Service provided by Waste Management and community information awareness. The Arch Office is working with Waste Management and exploring other opportunities to heighten community awareness regarding storage of trash bins.

Fall Community Cleanup: Planning/tentative date/and advertising. Date to be determined, possibly November. The ACC will work with the Beautification Committee to plan the event. Arch Staff to contact Larry Larson to see if he is willing to take the lead.

Garage Sale Policy: Review County code. Discuss BOD input. BOD directed the ACC to add additional information outlining the reference to the nuisance clause of the covenants. Dan will work on a new draft.

1877 Coral St: Determine how to proceed with violation. Dan will follow up on this issue. Arch staff to provide information for phone call to property owner.

2550 Pepper Dr: Determine how to proceed with violation. ACC members will drive by to determine a course of action. Boat trailer is parked on a dead end dirt road. Arch staff to contact Sheriff's Office to see if any action can be taken.

Sheds - Validate/Rescind previously approved BOD Policy: A 2006 policy was reviewed, further records search will be done to verify validity. Special ACC Meeting scheduled for 08-22-2011.

ACC: Duties and responsibilities. Billy distributed a draft proposal to the members prior to the meeting for review/approval. Motion: Neal, 2nd: Ramsey. Approved 7/0.

Violation enforcement procedures. The BOD approved the procedures on 08-09-11 with minor changes regarding record keeping. The ACC agreed with the additional verbiage, and finalized the procedures. Telephone Log/Record Approved.

New Business:

Garage/Yard sale policy draft.

Parking policy draft review.

ACC: Duties and responsibilities.

2056 Aurora Dr: Review violations and how to proceed.

Sheds - Validate/Rescind previously approved BOD Policy: A 2006 policy was reviewed, further records search will be done to verify validity.

Trash bin Storage: Service provided by Waste Management and community information awareness.

Dan Ramsey: ACC policies, procedures, and publications.

6593 Fern St: Update on violation status.

ACC Flowchart

Update on Architectural legal issues.

Review of Material for the next BOD meeting:

1969 Seagrape Dr: Review a variance request for a fence setback.

2378 Pineneedle Dr: Review a variance request for a driveway extension.

2628 Citrus Dr: Review a variance request for a driveway extension and fence setback.

Adjournment:

Sincerely,

Lee Steinert

Chairman, Architectural Control Committee