

Holley by the Sea
Architectural Control Committee
October 03, 2011
9:00 A. M.

MINUTES

Call to Order: 9:00 am

Roll Call: Lee Steinert -ACC Chairperson, Bob Geller-ACC, Cecil Everett-ACC, Frank Valensi- ACC, Dan Ramsey- ACC

Staff: Mike -Arch. Staff, Sandy- Arch Staff, Brandon- Arch Staff

Guests/Presenter: Dave Candle, Steve Durfee

Proof of Notice: Agenda posted 09-30-2011

Approval of Minutes: 09-19-11 Motion: Geller 2nd Valensi, Approved 5/0

Old Business:

Discussion: The ACC will follow up on the issue of converting to electronic files. Neal will email the BOD. Motion: Neal, 2nd: Walter Approved 6/0, Tabled, Sandy will follow up with Jennie.

Final Inspection Proposal - Status Report & Update for submission to 9 Aug BOD Meeting. Will be on the 09-13-2011 BOD agenda. Tabled

Fall Community Cleanup: Planning/tentative date/and advertising. Date to be determined, possibly November. The ACC will work with the Beautification Committee to plan the event. Arch Staff to contact Larry Larson to see if he is willing to take the lead. Mr Larson declined. Sandy and Bob Geller will work together on the event, tentatively scheduled for November 5th from 8 to 12 am. The cleanup will be delayed until spring, Sandy will contact Waste Management about a one day household trash collection.

2550 Pepper Dr: Determine how to proceed with violation. ACC members will drive by to determine a course of action. Boat trailer is parked on a dead end dirt road. Arch staff to contact Sheriff's Office to see if any action can be taken. Closed

Sheds - Validate/Rescind previously approved BOD Policy: A 2006 policy was reviewed, further records search will be done to verify validity. A previous policy gave

the ACC authority to approve shed up to 320 square feet. The issue was tabled to a future meeting. Motion: Everett, 2nd: Walter, Approved 7/0 , on 10-03-11 Agenda.

Parking policy draft review. The Committee tabled the issue until more info is received from legal. Motion : Neal, 2nd: Valensi, Approved 7/0, Tabled

Discussion: Billy wants the final inspection issue added to the September BOD agenda. A manhour estimate was discussed and will be presented to the BOD. Motion: Walter, 2nd Everett, Vote for approval 6, Opposed 1

ACC Flowchart: Billy presented a flowchart draft., Tabled

2056 Aurora Dr: Review violations and how to proceed. Lee will contact the owner, and a demand letter will be sent. Motion: Neal, 2nd: Geller, approved 6/0, Valensi abstained. Property manager responded, getting estimates for sod. 09-23-11 Received an email from the PM, getting estimates on re-sodding. PM is getting estimates for resodding, letter to be sent to the owner requesting a completion date. Motion: Valensi, 2nd: Geller, approved 5/0.

Dan Ramsey: ACC policies, procedures, and publications. Dan requested a meeting with the BOD.

6593 Fern St: Update on violation status. Lee is following up on the violation.

New Business:

2079 Hawthorne Dr: Review current violation. Arch office will follow up on the complaint.

Sunrise Dr: Member request for permit review. Arch Office will monitor new home construction.

Sheds - Validate/Rescind previously approved BOD Policy: A 2006 policy was reviewed, further records search will be done to verify validity. A previous policy gave the ACC authority to approve shed up to 320 square feet. The issue was tabled to a future meeting. Motion: Everett, 2nd: Walter, Approved 7/0 , on 10-03-11 Agenda. Carried over to the next ACC meeting.

Update on Architectural legal issues.

Review of Material for the next BOD meeting:

7623 Treasure St: Review application and variance request for a parking pad. The Committee will recommend approval at the next BOD meeting. Motion: Ramsey, 2nd Valensi, 5/0.

7392 Frankfort St: Review application and variance request for a shed. The Committee will recommend denial at the next BOD, pending a request for more information. Motion: Everett, 2nd: Ramsey, 5/0.

Adjournment: 10:05 am

Sincerely,

Lee Steinert

Chairman, Architectural Control Committee