

**Holley by the Sea**  
Architectural Control Committee Meeting  
Minutes of November 7, 2007

**Meeting Was Called to Order at:** 9:07 A.M.

**Roll Call:**

Lee Steinert  
Dick Justice

**Absent:**

Fred Printiss

**Guest:**

Joseph Sip                      Paul Williams, GM  
Christine Sip                  Linda Massingill, Architectural Liaison  
Penny Wilcox

**Proof of Notice:**

Agenda was posted on November 5, 2007

**Minutes Approval:**

Minutes from October 17, 2007 were approved.

**Old Business:**

**Omar Chavarria;** 1853 Edgewood: It was decided to call the county and request his variance information. If the paperwork has not been submitted a letter needs to be sent informing the owner the fence must come down.

**Daniel Webking:** The Water Street proposal was put on the November 13, 2007 BOD meeting agenda.

**7004 Knox:** It was decided to call the county and speak to an actual person for the deeded records on the property. If the records still state the same as before then the case needs to go to legal.

**7300 Rexford:** It was decided to speak to the accounting department to see if the assessment letter has also returned and if it had a forwarding address.

**6547 Kempton:** It was decided to send another letter to contact the Association before the next ACC meeting to ask them to explain why they are in violation.

**6824 Yorkwood:** It was decided to send a response letter to Mr. Read stating that the ACC was satisfied but we will continue to monitor as we monitor the rest of the community.

**New Business:**

**Rebecca Ward:** Mrs. Ward's resignation was discussed. Joseph Sipp will be considered for the replacement and will be added to the next BOD meeting's agenda. The ACC is still excepting recommendations from whom may want to be on the Committee.

**Recommendations:**

**6983 Jasper:** It was decided to send a first letter.

**6864 Yorkwood:** An email was sent complaining that a neighboring lot had trees that could fall onto their property. It was explained that the Association removes liability when the Architectural Office sends a letter informing the lot owner of the potential hazard. It was decided to send the letter but in the future to request the complainant to send the letter instead of the Association that it is a neighbor dispute that the Association would opt out of getting involved.

**7423 Broadmoor:** It was decided to send another letter to have the owners contact the Association by the next ACC meeting.

**ATV Complaint:** An email complaint was sent due to ATVs riding in the streets of Holley by the Sea Association. The complainant requested the committee to help by referring the owners of the ATVs to the ATV policy to alleviate the nuisance. It was decided to send a copy of the policy to the ATV owners and to refer the complainant to call the Sheriff in the future for this specific complaint can not be enforced by the Association's ATV policy.

**1926 Pelican:** It was decided to contact the owner or property manager by phone to see what can be done to elevate the complaints.

**6800 Yorkwood:** It was decided that no letter would be sent at this time. Lee Steinert has been driving by the property on a regular basis and will inform us if this changes.

**6985 Flintwood:** This is the property that received a retaining wall permit but has not completed the project in over a year. It was decided to recheck before further action on 12/07/07.

**1958 Alamanda:** This property received a temporary fence permit. The fence is still erected after the permit has expired. It was decided to recheck before further action on 12/01/07.

**Review of Enforcement Proposal:** It was decided that the staff would type up the ACC's recommendations that was discussed for the BOD to approve for the workshop meeting.

**Review of Material for next BOD meeting:**

**Albert Puentes: 2067 Resort St.** Wants to construct a concrete drive extension only 3'4" from property line. (A 6' privacy fence will also be constructed)- The ACC recommended their approval.

**Herbert McCullough: 7334 Brevard St.** Wants to construct a shed (in Hidden Creek) which is not brick/stucco. The ACC recommended their denial.

**Adjournment:** 11:30 A.M.