

**Holley by the Sea**  
Architectural Control Committee Meeting  
Minutes of December 5, 2007

**Meeting Was Called to Order at:** 9:15 A.M.

**Roll Call:**

Lee Steinert	Fred Printiss
Dick Justice	Joseph Sipp

**Absent:**

**Guest:**

Linda Massingill- Architectural Liaison	Penny Wilcox- Architectural Staff
Paul Williams- General Manager	

**Proof of Notice:**

Agenda was posted on November 30, 2007

**Minutes Approval:**

Minutes from November 21, 2007 were approved.

**Old Business:**

**6547 Kempton:** The owners were sent a letter due to a boat parking violation to contact the Association before 11/20/07. The owners have not responded to the letter. The ACC decided to send a (2) second letter.

**7423 Broadmoor:** A letter was sent to the owner asking them to contact the Association before the next ACC meeting. The owners have not responded to the letter. The ACC requested a demand letter be sent to the owner.

**1926 Pelican:** This property has received numerous complaints on vehicle parking and a possible business being run out of the home. It was decided to call the property manager. The property manager stated that the tenants' lease was up in a month and they planned to be moving. The ACC decided to send a letter if the property is not in compliance when rechecked.

**New Business:**

**7119 Broadmoor:** The property has had a boat in the driveway for months. We have sent all the way up to a demand letter. The property manager called due to the demand letter and said she had talked to the renters and the owner. The bad communication gap is due to the owner not speaking English and has (2) two translators. The ACC decided that it was the owner's responsibility to contact the Association. The ACC recommends legal action and to be put on the next BOD meeting agenda.

**7144 Manatee:** The question was asked about the property whether they were in compliance by parking the trailer behind the 4ft fence. The ACC decided that they were not and another letter should be sent.

**7391 Olympia:** This property has been vacant for sometime now and a foreclosure. It was decided to send the mortgage company a letter to comply by 11/19/07. On 11/27/07 the property looked the same. The ACC requested the staff to call the bank again.

**2070 Hawthorne:** The owners were sent a letter for having the boat in the driveway. They came in to request a temporary parking permit for (2) two months. It was decided to grant a temporary parking permit for two weeks, but the Architectural Office needed to call the owner to ask what (2) two weeks they would need. We left a message and have not had a return phone call. The ACC requested a (2) second letter to be sent.

**2421 Hemlock:** We have sent a letter for vehicle parking and miscellaneous on the side of the home. The property manager was also copied on the letter. The letter was returned unable to forward. The ACC decided to have the staff send a letter to the property manager and ask they forward the letter on to the owner.

**Report of Vandalisms:** The ACC decided to send a letter to address the complainant's concerns.

**Review of Material for next BOD meeting:**

**Herbert McCullough: 7334 Brevard St.** The owner wants to construct a shed (in Hidden Creek), which is not brick/stucco. The ACC recommended their denial. At the last BOD meeting the BOD requested the owner to provide (3) three estimates to support his hardship. The owner has not brought any estimates in at this time.

**Thomas and Annelies Joss: 7451 Brewster** Wants to extend driveway to back of house behind a privacy fence that will be 2.6ft away from the property line. The ACC recommended approval for the next BOD meeting.

**Adjournment:** 10:30 A.M.