

Holley by the Sea
Architectural Control Committee Meeting
Minutes of July 18, 2007

Meeting Was Called to Order at: 1:00 P.M.

Roll Call:

Rebecca Ward
Dick Justice
Linda Massingill, Architectural Liaison

Absent:

Lee Steinert

Guest:

Don Ward Fred Printiss
Penny Wilcox Steven Witter

Proof of Notice:

Agenda was posted on July 16, 2007

Minutes Approval:

Minutes from June 20, were approved

Old Business:

Steven Witter: Fence approval request. Mr. Witter attended meeting to explain what he is trying to do with his fence and why it is important to construct it in that manor. It was brought up that it does not specify in the covenants that a fence must be set back 10 foot from the front of the house, Dick Justice at that time signed off on the application (giving 2 signatures for approval at this time). The committee then asked Wendy Hoefich to come into the meeting and gave her a quick summary of the situation, she then agreed to email Michelle Anchors (CC. Neal Rogers) for her opinion on this situation.

Adams Homes: Fence approval request. Due to the fact that there has been a complaint on this fence being constructed smooth side in (instead of the requested smooth side out) the committee does not want to approve this fence. Committee requested that Penny call Adams Homes and tell them they need to change the fence to smooth side out.

New Business:

Bulletized Procedure: Committee to develop bulletized procedure for internal enforcement using FS 720.305 as first enforcement tool of choice. (per Neal at meeting with Michelle Anchors). Rebecca presented her rough draft of the bulletized procedure. After review, the committee determined that a step needs to be added where we (HBTS) step in and correct the problem – then bill the owner. Last step legal.

What should our next step be?

2313 Crescent: Draft letter to send with copy of policy by BOD Sept.2005
(Rebecca will sign)

6544 Fern: Draft letter requesting member to fill out proper paperwork to apply to have a fence constructed. Committee feels that a fence needs to be constructed and the boat behind it before he leaves in 8 months on his TDY.
(Rebecca will sign)

7220 Frankfort: Draft letter stating permit to construct a concrete pad has expired.

2023 Jamaica: Draft letter stating permit to construct a gravel pad has expired.

2563 Cypress Pt.: Draft letter stating permit to park trailer in driveway/expired.

2688 Sherwood: Bring to next ACC meeting with updated pics.

6824 Yorkwood: Comes into compliance during business hours and out of compliance in evenings and on weekends. Has had several letters sent. Committee requests this be placed in "hold" file until parking policy is determined.

Review of Material for next BOD meeting:

Omar Chavarria: 1853 Edgewood Dr. Fence approval on Edgewood and HWY 98. Currently applying with County for a Height variance and will bring copy into center when he receives. Committee does not want to make a recommendation until a variance from the county is granted. Liz will be asked to call or draft a letter letting Mr. Chavarria know that we will be "holding" his paperwork until he brings a copy of the county variance into our office.

Adjournment: 3:30