

Holley by the Sea

Architectural Control Committee Meeting

Minutes of June 20, 2007

Meeting Was Called to Order at: 1:00 P.M.

Roll Call:

Rebecca Ward

Dick Justice

Lee Steinert

Linda Massingill, Architectural Liaison

Absent:

Guest:

Don Ward

Penny Wilcox

Robert Law

Priestly Parker

Proof of Notice:

Agenda was posted on June 4, 2007

Minutes Approval:

Minutes from May 30 , 6 June were approved

Old Business:

Community Clean-Up:

- Next clean-up is scheduled for June 23rd. **CANCELED!!**

Robert Law: 1849 Eagle Lane. Committee denied the brick strips in front yard. Mr. Law came to the meeting to discuss what would be acceptable. Committee agreed that he still needs to “re-sod” the area, but approved a temporary parking permit through 9/11/07 in order for the sod to take root before driving on it.

Tray Phippen: 6800 Yorkwood. Update on his response to our letter. Lee Steinert will call and will also get Neal to contact this owner (Lee took paperwork). Lee also agreed to contact the neighbors who are complaining.

County Right of Way: Discussion: Lee wants police help in enforcement of parking on county right of ways. Penny stated that the sheriffs office will only help us enforce if BOD makes a policy against parking there. Rebecca offered to work on drafting a policy. (this policy will cover parking on CROW and Grass)

Susan Becket: 1853 Edgewood. Application for fence was picked up on the 6th, nothing has been turned back in yet. Lee requested that the Architectural staff draft a letter in Spanish to the occupant of the home stating: “please contact HBTS no later than 15 days from the date of the letter, and turn in necessary paperwork for fence approval/review”.

William Smith: 7588 Manatee: Large Detached Garage: This issue is resolved per Lee Steinert. Due to no windows on the side of the neighbor's house, all parties are happy.

Rebecca's Memo: Maintenance of Lots and Improvements: Rebecca requests that Arch staff help gather pics to go along with this request. But this will not go to the BOD for approval until we find out if we can legally pursue violations in this matter.

Henry Homes: Architectural staff checked to see if they would final the occupied homes by "drive-by" review. Lee Steinert agrees to sign off of finals, but requests that the Arch staff writes a letter to Henry Homes concerning past covenant violations dealing with moving home owners into homes before receiving a Arch final from HBTS. We will "wash the slate clean" but will not tolerate this violation again in the future.

Parking Policy: Do we want to "re-present" it to the BOD? Needs revision, Rebecca will try to have revisions made by next BOD meeting. Yes, committee wants to "re-present" to BOD.

New Business:

Neighbors helping Neighbors (form new committee?)-need approval from BOD? ACC would like to create a "sub-committee" that would be the "go to" people for help. If someone is having trouble getting their lawn mowed, or maybe something else, we could contact this committee to go out and help them. Lee wants to contact Devin Bruggeman to see if he may be interested in heading up a committee for neighbors helping neighbors. Will give update next meeting.

Need New Committee Member/Members? All committee members agree that more than 3 people are needed. Lee will present to BOD at next board meeting.

Joseph Delcavo: 1903 Commodore. Discuss email from neighbor, decide next step. Lee Steinert requested phone number information in order to contact both parties (violators and complainant).

Mosher: 2323 Parkridge. Discuss email from neighbor, decide next step. Arch staff to compose a letter to Mr. Walker (complaintant) citing the covenants (Article VII Section 21) basically telling him "failure to enforce the covenants in the past is in no way a waiver not to enforce now".

Theodore Pabo: 2621 Cove Road. Discuss letter from neighbor, decide next step. Lee will call, Arch staff to provide telephone info.

Tom Downing: 2355 Pineneedle. Rebecca requested additional information before approving concrete extension. Lee will call, but requested that the Arch staff go ahead and prepare a denial letter.

Susan Taylor: 2543 Holley Court. Wanted a committee member to call her concerning letter she received. Lee spoke with her and stated that we could mark this as resolved. Arch staff will re-check in one month.

Watters Construction: 6797 Fernandina. Frank Roman (neighbor) wants us to call him to let him know what we plan to do with this violation. Lee Steinert said he would call both Mr. Watters and Mr. Roman. Will also check to see if there is a County ordinance.

Andrew Fedrich: 2373 Tumbleweed. Discuss letter in response to violation notice being sent, decide next step. Committee denied approval of the already constructed gravel pad, letter to be drafted and sent.

Scott Brady: 2388 Tumbleweed Dr. Constructed gravel pad without permit. Committee denied approval, letter to be drafted and sent.

Brian Meyer: 1825 Iris . In violation but can't get mail to him. Next step? Committee wants this issue brought to Neal attention, possibly put a lien on property before it goes into foreclosure? Will give to Lee to review with Neal.

Steven Witter: 7556 Loop. Does he need a variance for a fence that is not set back 10'? No variance needed. Rebecca signed off on application, Lee and Dick requested further information before approval to be given. Rebecca will contact the fire department to see if they have any requirements and will check county codes to be sure it is O.K. with them.

Ann Beenhakker: Lot has debris dumped on it, we sent violation letter – she called and requested the Committee Chair to call her. Gave information to Lee, he will call her.

Variance Packet – Do we need the notarized page? No, the committee voted to remove the part of the variance packet that requires a notary.

List of current legal cases: Gave current list to committee members

List of current violations: Gave current list to committee members

Job Descriptions: Gave copies of staff “job descriptions” to committee members

Review of Material for next BOD meeting:

Alan MacKenzie: 2011 Bayou Drive. Wants to construct a concrete a (additional) driveway which would be only 4' from property line. Committee voted to recommend approval to the BOD.

Next Meeting will be scheduled at 9:00am instead of 1:00pm

Adjournment: 4:10

