

# HOLLEY BY THE SEA IMPROVEMENT ASSOCIATION

6845 NAVARRE PARKWAY, NAVARRE, FL 32566

PH: 850-939-1693 ♦ FAX: 850-939-5848

EMAIL: HBTSACCTING@BELLSOUTH.NET

Please complete the following information to request current account information for the refinance/sale/exchange of property. The responses herein are made in good faith and to the best of our ability as to their accuracy. **The 2012 annual assessment is \$365.00 for January 1, 2012 to December 31, 2012 and due January 1st. Please allow 48 hours on all requests. Past due accounts may require more time.**

**\*\*The closing agent agrees to mail a \$50.00 fee Transfer fee and a copy of the new Warranty deed at closing to ensure updated information. (New Owner only)\*\***

PROPERTY ADDRESS: \_\_\_\_\_  
PROPERTY BLOCK AND LOT #: Block # \_\_\_\_\_ Lot # \_\_\_\_\_  
HBTS ACCOUNT #: \_\_\_\_\_ (Include on payment)  
SELLER/CURRENT OWNER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
BUYER(S): \_\_\_\_\_  
CLOSING AGENCY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
FAX: \_\_\_\_\_  
CLOSING AGENT: \_\_\_\_\_  
PROJECTED DATE OF CLOSING: \_\_\_\_\_

	Legal and fees	Interest and Late fees	Annual Assessment	Transfer fee (new owner only)	Total Due at closing per year.
2012 ASSESSMENT				<b>\$50.00</b>	
2011 ASSESSMENT				N/A	
2010 ASSESSMENT				N/A	
DELINQUENT (2009 & PRIOR)				N/A	

Total Amount Due as of: \_\_\_\_\_ \$ \_\_\_\_\_

Amount Good Through: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Comments: \_Insurance through Jay Newman Insurance agency. Contact Tami at (850) 476-7441.  
Tax ID # 59-2490796\_\_\_\_\_

**\*\*New construction homes for 1<sup>st</sup> occupancy require a final inspection report approved by the Architectural Review Committee prior to occupancy. \*\***