

## **Holley by the Sea**

Architectural Control Committee Meeting  
Minutes of November 5, 2008

**Meeting Was Called to Order at:** 9:05 A.M.

### **Roll Call:**

Joseph Sipp – ACC Chairperson  
Dick Justice - ACC

### **Absent:**

Lee Steinert – ACC

### **Guest:**

Mike – Staff  
Kamille - Staff  
Wendy – GM

### **Proof of Notice:**

Agenda was posted on October 31, 2008

### **Minutes Approval:**

Minutes from October 15, 2008 were approved.

### **Old Business:**

**Current homes in Distress:** The committee and Wendy discussed the steps we can take on these properties. It was decided that we would present a rough draft package to the BOD on the Nov. meeting for their input.

**Community Clean up day:** Discussed what streets are in need of cleaning. All the committee members present committed to be there.

**Status for violations:** The Architectural office had 18 new violations, 53 rechecks, and 14 resolved violations. We were not able to go out like we usually do due to mailing assessments.

### **New Business:**

**Procedures for yards in distress:** Wendy has put together a package for the yards that need immediate attention. The package is asking the BOD to approve the ACC to call in a yard company to take care of the properties that are in the worst shape. Wendy will present a rough draft package to the BOD on November 11, 2008 for their input.

**Applications for review:** 1968 Seagrape wants to put up a temp. fence for the renters dog. The ACC has approved it for a 6 month period, then the Arch. Staff will go by and take a look to make sure it still looks good and

not all run down with weeds growing on it. After the 6 month evaluation of the fence it will be reevaluated for continuation of another 6months and will be taken down at the end of one year.

6817 Dona Dr. the owner has started to put up a garage that is very large and the neighbors behind him are complaining about the size. The ACC drove by and determined that it is a garage. The owner will need to have a variance, then the BOD will determine what to do with it. Because of the size it will be referred to the county also.

**Variance Form and Home Improvement Application:** The ACC has revised the forms to make them easier to understand. We have removed the “Please” from the home improvement application and changed it to “the fence must be placed smooth side out.” We also changed the Variance form by adding more date info and a place to put the hardship information. The revised forms will be presented at the BOD on 11/11/08

**6748 & 6740 Castlewood:** The neighbors are having an on going feud with their sprinklers. The ACC determined that it is a matter that needs to be handled by them and not us. We have send a letter requesting that they come to an agreement and if they can’t then they need to contact the Sheriff’s office. 6740 Castlewood has a camper on the back of their truck parked in the driveway. The vehicle must be parked behind an enclosure.

**Review of Material for the next BOD meeting:**

**6817 Dona Dr.:** Shed/garage for a variance.

**Adjournment:** 10:03 A.M.

