

**Holley by the Sea
Architectural Control Committee
August 05, 2009
9:00 A.M.**

MINUTES

Call to Order: 9:16 am

Roll Call: Joseph Sipp – ACC Chairperson

Dick Justice – ACC

Lee Steinert – ACC

Absent:

Larry Larson – ACC

STAFF:

Wendy—GM(absent)

Mike – Arch. Staff

Guests: Mrs Chamberlain

Proof of Notice: Posted 08-03-09

Approval of Minutes: Minutes from the July 15th meeting were approved.3/0

Old Business:

Freedom Court: Neighbors continue to have problems. Chain link fence was placed incorrectly and the fence is 1 ft from the front of the home. **Waiting for ACC to review file.**

Guidelines Manual: Input from ACC members. **Joe requested that ACC members review the guidelines handout, and prepare to discuss at the next meeting.**

1895 Commodore : Review application for shed/building. **Member will submit an application for a variance. Waiting for SRCounty permit.**

Snug Waters Dr: Resident filled in the drainage ditch in the front yard. **A letter was sent to Avis Whitfield, no response yet.**

Review Enforcement Procedures for neglected properties-specifically the lawn maintenance procedure concerning wording requiring member complaint.

Mike to recommend changes. Recommended changes include 1. Complaint received from a member or approved by an ACC member. 2. Eliminate 1st and 2nd letter, and send a registered letter to the deeded owner per county records. The changes will be submitted to the BOD for approval

1931 Resort St : Construction without approval final determination. Sent a letter requesting a permit appl. Review variance application. The ACC recommends denial, 3/0 put on the AUG 11th BOD agenda.

2445 Elkhart Dr.: Discussion of prior parking permits. Some permits were granted, This address is not on the list. Letter was sent indicating there is no special permit on file for this member, and after reviewing the May 2004 BOD minutes, permits were to be applied for, approved, and issued by the Arch Committee.

7425 Treasure St: **Review** variance request, installed a fence closer than 10 feet from the front edge of the house, as defined in the permit.

The ACC recommended denial of the variance 3/0, and a letter was sent to the owner.

Current Parking policy – should it be presented to BOD for deletion

2004 Bahama: Garage converted to living space? Present this to the BOD at the Aug 11th meeting for clarification.

2011 Bayou: Review construction without approval. A letter was sent to the owner, files are being reviewed to determine if there was approval. There was prior approval.

New Business:

Review of current legal actions. Settled 7440 Frankfort and 6530 Bellingham

Update on ACC Office accomplishments. Two more vacant foreclosures were mowed. Lee would like an explanation from Wendy at the next ACC meeting what our process is to recover the fees for mowing.

2377 Pineneedle: Member would like to address the ACC about moving her shed. The ACC asked member to provide written documentation showing what efforts were made to have the shed moved, and to try someone with moving experience. ACC agreed to wait 3 weeks before legal action request. The ACC voted 3/0 not to recommend rescinding the variance denial.

1895 Commodore Dr: Review resubmitted variance for a backyard structure. Member is waiting for a SRCounty permit.

1853 Edgewood Dr: Numerous member complaints, owners response. A letter was sent addressing the members violations and his issues. Proceed with the violation process.

2011 Bayou Dr: Review paperwork for past construction. Member had prior approval. Proper paperwork will be added to the property file.

Review of Material for the next BOD meeting:

2098 Indigo Dr: Refusal to come into compliance, parking a boat in the driveway. Request to send to legal. ACC voted 3/0 to ask for BOD approval to send to legal.

Adjournment: 11:05 AM

Sincerely,

John Cronin

Board Secretary

Holley by the Sea