

Holley by the Sea

Architectural Control Committee Meeting
Minutes of April 1, 2009

Meeting Was Called to Order at: 9:05 A.M.

Roll Call:

Joseph Sipp – ACC Chairperson

Larry Larson – ACC

Lee Steinert – ACC

Dick Justice – ACC

Absent:

Guest:

Staff:

Mike – Arch. Staff

Kamille – Arch. Staff

Wendy - GM

Proof of Notice:

Agenda was posted on March 27, 2008

Minutes Approval:

Minutes from March 18, 2009 were approved.

Old Business:

Yard Maint. Guidelines for the summer: Kamille and Mike will come up with guidelines for yard maintenance. Will present to the ACC on 4-1-09.

2046 Everglades Drive: Have yard mowed to come into compliance. ACC agreed that this should be the first yard to have mowed.

7659 Sandstone: Trailer in the back yard. A letter was sent to the owner asking him to re-submit the application and variance for the structure and also produce the building permit from the county. A letter was sent to the owner asking him to attend the next BOD meeting on 4-17-09. We are requiring him to remove the structure or comply with the previous BOD and have the structure stucco or bricked.

Builder's fees: Nothing will be done with the fees at this time.

6539 Redfield: Commercial vehicles in driveway. Request BOD approval for legal action. This will be taken to the 4-17-09 BOD meeting for approval to refer to legal.

1888 Coral: Commercial vehicles in driveway. Request BOD approval for legal action. Mailed last letter to let the owners know that the violation is being referred to the attorney.

7207 Riverview: The previous owners submitted an application and variance for a shed on 3-6-06 and it was denied. The shed was already built. The ACC at the time didn't deny or approve the shed. Nothing was ever done about it. The current ACC discussed the shed in the back yard and all agreed that the application has exceeded the 60 days and there is nothing we can do about it. The owner was sent a letter advising the violation is closed.

2098 Indigo Dr: Owner would like to extend the driveway back so he can park his boat in the driveway. The ACC has denied the request to park the boat on the extension. A letter was sent letting the owner know.

1931 Resort: Owner has poured a very large concrete pad (aprox. 14'x14') next to the road all the way over to the property line. A letter was sent advising owner that they need to submit application and variance paperwork. Public Works was contacted and they don't have a problem with the pad. Spoke with permits on 3-30-09 and they confirmed that owner does have a permit for the extended driveway.

7164 Menton: Owner applied for a parking pad for his boat and the ACC approved the pad but advised him that the boat could not park on the pad. The owner continues to park boat in yard and driveway. The owner used the boat everyday. A letter was sent to the owner advising him that if the boat sits for more than 48 hours it must be parked behind the fence.

Propose how to run the route for violations: ACC and Architectural Department will get together to set up a schedule and route. The ACC will review the schedule.

New Business:

6656 Bushton: Owners have a permit to build the home and they are making great progress. They are building the home themselves and are asking for a 120-day extension to finish the construction. ACC approved the request and requested that the BOD updated on the extension.

1949 Flamingo Lane: Owner applied for a permit on 7-14-08 for a block 10'x10' shed. The permit was denied and forwarded to the BOD. The BOD said to refer it to the county. On 4-1-09 Kamille called Code Enforcement and submitted a formal complaint. Sharon Kimbro from code enforcement said that an investigator would go out to have a look.

2513 Crescent: Neighbors are complaining about the amount of people living there and the number of vehicles that are at the residents. County was

contacted and they said they couldn't do anything about it. ACC stated if the parking and people becomes a nuisance than we will write them up for that.

Parking Policy: Get firm set of rules. Parking on the right of way, and yards. Mike will write up a new policy for the vehicle parking and submit it at the next meeting.

Yard guidelines: Go over guidelines put together by Mike and Kamille. Tabled and will be discussed at the next meeting.

6644 Bellingham: Final inspection "FAIL". Whitworth builders failed to do the final inspection before occupancy. ACC will request that the BOD deny the return of the builders bond.

Review of Material for the next BOD meeting:

1888 Coral: Commercial vehicle in driveway. Zero compliance request legal action.

6539 Redfield: Commercial vehicle in driveway. Zero compliance request legal action.

6817 Dona Dr: Owner was asked to submit a variance for the building and has never done it. Letter was sent to owner to remove the structure or matter would be turned over to the Associations Attorney.

6680 Bushton: Extended roof for boat. Owner has contacted the county and they are sending out in inspector to let Mr. Ransom know what he needs to do to build it safely.

6644 Bellingham: Final inspection "FAIL". Whitworth builders failed to do the final inspection before occupancy. Request that the BOD deny the return of the builders bond.

1949 Flamingo: Formal complaint filed with Code Compliance on 4-2-09. Would request that the BOD demand him to remove the building that was denied by the previous ACC and BOD.

7659 Sandstone: Requested the owners attendance at the next BOD meeting on 4-14-09 @ 6:00 to discuss the structure in his back yard. The previous ACC and BOD denied the Structure and he was told to remove it, but he still has it in the back yard.

Adjournment: 11:06 a.m.

Attachments

The BOD President has requested all committees to improve the formality of minute posting and reporting. I have reviewed with the secretary the posting of proposed agenda and minutes and concluded that the ACC is in compliance with the request.

To improve the ACC operation as a committee I am defining the positions and of people on the committee and their roles.

The ACC will be composed of the following:

1. Members – These are the people approved by the Board. The members will include a Chairman approved by the board. The members will be the only voting persons at the ACC meeting. The ACC Chairman will be responsible for approving all minutes and signing letters to the community. If the Chairman is not available to sign a designee will be appointed by the ACC chair person to act in his behalf.
2. Recreation Dept Architecture Staff – These personnel will provide administrative support duties for the committee. They participate in the meeting and provide support such as secretarial duties and routine surveillance of the community. All minutes will have a rough draft written and out for review within 2 working days of the meeting.
3. Guest – occasionally there will be a member of the HBTS who drop in to observe. These people can listen and provide comments at the end of the session. They will not be provided or permitted to see specific documentation of violations or issues unless approved by the BOD President. They will not be permitted to tour with the Members since the tour and review of the HBTS is an extension of the meeting.
4. Presenters – members of the community who are presenting a request, providing input for projects that need resolved, or information to proceed with a project they are contemplating. These people will be allowed to present their information at the beginning of the meeting and allowed to leave or take the position of guest. The presenter has no voting rights.