

**Holley by the Sea
Architectural Control Committee
July 01, 2009
9:00 A.M.**

MINUTES

Call to Order: 9:05 am

Roll Call: Joseph Sipp – ACC Chairperson

Larry Larson – ACC

Lee Steinert – ACC

Dick Justice – ACC

STAFF:

Wendy-- GM

Mike – Arch. Staff

Cathy – Arch. Staff

Guests: None

Proof of Notice: Posted 06-26-09

Approval of Minutes: Minutes from the June 17th meeting were approved.

Old Business:

Freedom Court: Neighbors continue to have problems. Chain link fence was placed incorrectly and the fence is 1 ft from the front of the home. **Waiting for ACC to review file.**

6817 Dona Dr: Info from Joe about building violation. **Joe will continue to try contacting the owner. Send to legal**

Guidelines Manual: Input from ACC members. **Joe will coordinate a meeting with ACC Members to get started on a manual. First meeting 07-08-09**

Review of current legal actions.

Update on ACC Office accomplishments. 2046 Everglades mowed, Houston Cir Dumping removed.

Discussion of Architectural Office violation process A standard route would not be Feasible with current staffing levels, a final inspection process is needed for all permits

2445 Elkhart Dr.: Discussion of prior parking permits. Some permits were granted, This address is not on the list.

6904 Flintwood : Review progress on violation. **Sent a letter to move mowers.**

1931 Resort St : Constuction without approval final determination. **Sent a letter requesting a permit appl.**

1895 Commodore : Review application for shed/building. **The application was denied, clearly built as a living quarters. No SRCounty permit on record.**

2497 Crescent Ct: Review setback requirements **Asked to submit a variance appl.**

Sign discussion: Mr Geller from the Social Committee talked about signage.

Snug Waters Dr: Resident filled in the drainage ditch in the front yard. **Drafting a letter to SRCounty requesting restoration of the ditch. Sent to Avis Whitfield.**

New Business:

Update from Wendy on the Milton meeting concerning drainage in HBTS
There has been little progress made by SRCounty, HBTS seems to be a low priority, key contact is Steven Furman

Review of current legal actions.

6800 Yorkwood: Working on compliance

6760 Flintwood: Back in violation

7440 Frankfort: Back in violation

Update on ACC Office accomplishments.

6530 Bellingham: Agreed to come into compliance before legal actions.

7659 Sandstone: Agreed to remove unauthorized building.

1949 Flamingo: Removed unauthorized building.

Cove Rd dumping: HBTS maintenance dept removed dumped items.

Review Enforcement Procedures for neglected properties-specifically the lawn maintenance procedure concerning wording requiring member complaint.

Mike will work on amending the policy for BOD approval.

Review several cases for legal action.

Try to resolve before the next BOD meeting in August.

Review the list of properties that are in need of lawn maintenance due to owner

Inaction: Cathy to work on a new list

Review current criteria for lawn maintenance (Presented previously Kamille/Mike)

To be addressed at the guidelines meeting.

Update of Sandstone property and Snug Water drainage issue

Sandstone: Building will be removed.

Snug Waters: Letter was sent to SRCounty.

Current Parking policy – should it be presented to BOD for deletion

Review of Material for the next BOD meeting:

Adjournment: 10:45 AM

Sincerely,

Fred Printiss

Board Secretary

Holley by the Sea