

**Holley by the Sea**  
Architectural Control Committee  
March 17th, 2010  
9:00 A.M.

**MINUTES**

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**Call to Order: 9:07**

**Roll Call:**

Joe Sipp – ACC

Bob Geller – ACC

Dick Justice-ACC

Norm Crowder- ACC

**STAFF:**

Mike – Arch. Staff

Cathy – Arch Staff

**Guests: None**

**Proof of Notice: Agenda posted 03-12-10**

**Approval of Minutes: 02-17-10 Minutes approved 4/0**

**Old Business:**

**1931 Candlewood Dr.:** Review violation, consider recommendation for legal action. The ACC reviewed the violation, and will recommend legal action at the next BOD meeting. Tabled until April BOD meeting. New demand letter was sent.

**6852 Water St.:** Review violation, non-approved fence construction. The Committee will monitor the fence construction and review at the end of the permit duration.

**1876 Edgewood Dr.:** Request to extend fence permit for 60 days, water issues. The ACC voted 3/0 to extend the fence permit because of high water at this time.

**Review Home Improvement Application for changes.** Changes to the fence description will be submitted to the BOD for approval. The change will state: **pickets out or away and posts on the inside.** ACC removed the words BOD to review metal roof. Recommend that additions that change the original structure be reviewed by the ACC for approval. Changes to the roof color, or upgrades should be reviewed to ensure compliance with the covenants under Article VI section 1. Tabled until April.

**7117 Menton St:** Review variance request for a driveway setback. The ACC reviewed the variance request, and will recommend approval at the next BOD meeting. BOD approved 03-09-10.

**Discussion of a letter sent to all members on August 12, 2005, stating the Covenant restrictions would be enforced as written.**

**New Business:**

**6656 Bushton St:** Member is requesting an extension to a new home building permit. Owners are in the final stage of construction, permit was extended until 08-19-10

**Review the proposed changes to the Application for Home Improvement.**  
Tabled by the BOD until the April BOD meeting.

**7199 Riverview:** Review possible violation for a temporary structure.  
Ask the owner to submit an application for a permit if anchored.

**2677 Citrus Dr:** Fence requirements for RV parking.  
A letter will be sent asking that the motor home be enclosed in a permanent structure.

**6649 Hartland:** Review fence/variance application for an installed fence.  
The builder will be asked to shadowbox the outside to comply with current fence requirements.

**7021 Jasper St:** Had a fire last year, repairs have not started.  
The owner was contacted, repairs will begin soon. Insurance issue.

**Review of Material for the next BOD meeting:**

The ACC will ask the BOD to permit one political sign per candidate, 24" X 24", to be removed immediately after the election.

**Adjournment: 10:34**

Sincerely,

*John Cronin*

Board Secretary

Holley by the Sea