

**Holley by the Sea**  
Architectural Control Committee  
April 09, 2010  
2:00 P.M.

**MINUTES**

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**Call to Order: 2:05 PM**

**Roll Call:**

Joe Sipp – ACC

Lee Steinert – ACC

Norm Crowder- ACC

**STAFF:**

Mike – Arch. Staff

Cathy – Arch Staff

**Guests: None**

**Proof of Notice: Agenda posted 04-07-10**

**Approval of Minutes: 03-17-10 Minutes approved 3/0**

**Old Business:**

**1931 Candlewood Dr.:** Review violation, consider recommendation for legal action. The ACC reviewed the violation, and will recommend legal action at the next BOD meeting. Tabled until April BOD meeting

**Review Home Improvement Application for changes.** Changes to the fence description will be submitted to the BOD for approval. The change will state: **pickets out or away and posts on the inside.** ACC removed the words BOD to review metal roof. Recommend that additions that change the original structure be reviewed by the ACC for approval. Changes to the roof color, or upgrades should be reviewed to ensure compliance with the covenants under Article VI section 1. Waiting for BOD guidance.

**6656 Bushton St:** Member is requesting an extension to a new home building permit. Owners are in the final stage of construction, permit was extended until 08-19-10. No new action required.

**Review the proposed changes to the Application for Home Improvement.**  
Tabled by the BOD until the April BOD meeting.

**7199 Riverview:** Review possible violation for a temporary structure.  
Ask the owner to submit an application for a permit if anchored. Item removed.

**2677 Citrus Dr:** Fence requirements for RV parking.

A letter will be sent requesting , due to neighbor changes, that the motor home be enclosed in a permanent structure.

**6649 Hartland:** Review fence/variance application for an installed fence. The builder will be requested to shadowbox the outside to comply with current fence requirements.

**7021 Jasper St:** Had a fire last year, repairs have not started. The owner was contacted, repairs will begin soon. Insurance issue. No new update.

#### **New Business:**

**7364 Rexford St:** Discuss a request for a ham radio tower. The ACC would like neighbor approval, and Joe will discuss with the BOD at the 04-13-10 BOD meeting for any additional guidance.

**1905 Candlewood Dr:** Member refuses to sod a cleared area of the yard. The ACC will ask the BOD to suspend member's access to the Rec Center until the violation is resolved.

**Navarre High School:** Review a request to allow school spirit signs. The ACC approved the request under the conditions that the signs are limited to no larger than 24" X 24", and shall only be displayed during the specific sport season.

**6760 Flintwood:** Discuss member's plan to resolve legal action. The Arch Office will monitor compliance to insure the timeline is met.

**6652 Liberty St:** Parking violation, how to proceed. A temporary parking permit was approved to allow time to move a fence.

**6758 Bushton St:** Member is requesting a 60 day extension to a parking permit. The parking permit was extended to allow time for a fence to be built.

#### **Review of Material for the next BOD meeting:**

The ACC will ask the BOD to permit one political sign per candidate, 24" X 24", to be removed immediately after the election.

**1981 Pelican La:** Review a variance request for a parking pad. The ACC will recommend approval at the 04-13-10 BOD meeting.

**1958 Sunrise Dr:** Review a variance request to have an 8 foot high fence at rear of lot. The ACC will recommend approval at the 04-13-10 BOD meeting.

**1962 Pelican Lane:** Review a request for a parking pad closer than a 35' side setback. The ACC will recommend approval at the 04-13-10 BOD meeting.

**6657 Hartland St:** Review a variance request for fence setbacks less than 10 feet.  
The ACC will recommend approval at the 04-13-10 BOD meeting.

**Adjournment:**

Sincerely,

*John Cronin*

Board Secretary

Holley by the Sea

