

**Holley by the Sea  
Board of Directors Meeting  
February 19, 2007  
6:00 PM**

**Minutes**

**Roll Call**

Mr. Rogers called roll. Ms Reilly, Ms Gallup, Mr. Harrington, Mr. Rogers, and Ms Gardner were all present.

**Confirmation of Notice**

Mr. Fowner reported that the notice had been properly posted.

**Approval of Minutes**

Mr. Rogers presented minutes from the January 9th and January 29th Board meetings and moved approval. The minutes were approved by a vote of 5-0.

**President's Report**

Mr. Harrington read a memorandum from 15 of the HBTS Employees expressing their concern with respect to what they perceive to be is a hostile working environment. Mr. Harrington further advised if conditions do not improve the association will hire a full time security guard.

**Treasurer's Report**

Ms Reilly gave the Treasurer's report. See attached.

**Vice-President's Report**

No Report

**External Vice President's Report**

Ms Gallup reported that she attended the last local mitigation strategy meeting in Milton. She reported that we are about 51% funded for Holley by the Sea.

**Secretary's Report**

Mr. Rogers reported that over two weeks ago he had requested access to all of the records associated with the proposed beach house. Specifically requested were the plans and specifications, solicitations for bid, bidders list, and instructions to bidders. The only documents allowed access were the architectural and mechanical plans.

Mr. Rogers also noted that the only contract allowed access was the Biggs and Green contract dating back to June 06.

Mr. Harrington advised that everything that is exists we have here at the Rec center and he is not aware of any problems from members gaining access to those records.

**General Manager's Report**

See attached.

Mr. Harrington moved to raise Wendy Hoelfich's hourly rate by \$1.55/hr to be offset by a reduction in the hours spent by Mr. Fowner. Ms Gardner seconded. The motion passed 5-0.

**Committee Reports**

**Coral Street Committee** – Ms Laughlin reported that the committee had completed their work in preparing the plans for the landscaping of the medians at the Coral Street entrance.

February 19<sup>th</sup>, 2007

## HBTS Minutes

Mr. Harrington thanked Ms Laughlin and the Committee and moved to dissolve the committee.

Beach House- Mrs. Couch reported that we had received the plans from Biggs Green and we have 6 contractors bidding on the project.

Mr. Rogers asked if we had any instructions to bidders. Ms Crouch responded that they were on the plans at the Rec Center.

Mr. Rogers asked if we have a site plan because one was not with the plans in the office. Do we have a site plan that shows where the facility is going to actually be located? Mrs., Crouch said that it is all there.

**Planning** - Ms Everson gave the planning committee report.

**Architectural Committee** – Ms. Gardner reported the architectural activity as 206 violation follow-ups, 3 final inspections, 37 new violations were reported by members, 28 applications for home improvement projects, 48 certified letters, 1 letter to legal, received and responded to numerous telephone calls.

Jerry Pilgrim requested a variance for a fence over 6 ft in height. The variance was requested because the neighbor's house sits high than his property and a 6 ft fence offers no privacy. The Committee recommends approval. Ms Gallup moved to approve the variance, contingent upon Mr. Pilgrim's payment of the amount agreed to at mediation. The motion passed 5 -0

Gooden Homes requested a 12 ft variance to the HBTS 35 ft corner lot side setback for an irregular shape lot at the corner of Valley Road and Valley Place. The committee recommended approval. Ms Gallup moved that the Board approve the variance. The motion passed by a vote of 3-1. (Rogers opposed) (Harrington abstained)

Melacon on Sunrise drive requested a variance to the pretty side out fence rule because the fence was complete without approval from the committee. Mr. Harrington move to approve the variance. The motion passed 4 -1 (Reilly opposed)

## **New Business**

### **Discussion of a book of historical resolutions passed by this and previous Boards.**

Ms Gardner proposed we prepare a book of past resolution actions by this and previous Boards Rebecca Ward has volunteered to go through all of the minutes since the Association was turned over by the developer.

### **Maintenance**

Ms Reilly shared her observations of mold and dirt throughout out the facility and asked Mr. Fowner to look into hiring a professional mold remediation specialist. Mr. Harrington advised that at 10:30 am the next morning Santa Rosa County Health Department is sending out a mold specialist.

Ms Gallup stated that she is concerned that the building was not properly remediated following hurricane Ivan. She stated that we should look into re-opening the insurance claim because she thinks there are some hurricane related issues that have not been addressed.

### **Navarre Press**

Mr. Harrington moved to extend and amend our contract with Navarre Press to administer the publication of our Newsletter from 2009 through 2010.

Mr. Rogers questioned amending the contract to include a cancellation clause to protect the Navarre Presses interests.

February 19<sup>th</sup>, 2007

## HBTS Minutes

Mr. Harrington stated that it is of no costs to us so there is no risk for HBTS but Navarre Press is taking all the risks.

The motion passed 4 -1 (Rogers opposed)

### **Advertisement for new GM**

It was agreed to publish an advertisement for a new GM to be posted on the world wide web.

### **Old Business**

Landscaping and irrigation of the medians at Coral Street.

Mr. Rogers requested clarification as to the appropriation of \$41 k for entrance improvements in the 2007 budget.

Mr. Rogers also noted that the Coral Street entrance is in the County's 5-year plan for a new traffic light.

Mr. Harrington said he was talking about Coral Street and if there were any additional funds we could landscaping around the ponds. He estimates \$16,000 to finish the two structures. We need to hold off on the structures and move forward on the landscaping. So with \$16,000 remaining after landscaping the Coral St Medians, the appropriation would be completed with no funds remaining for the ponds.

We have three bids. See attached.

Ms Gallup moved to accept the bid from Shipes landscaping.

Mr. Rogers asked to hear from Mr. Cockerham, the committee co-chair.

Mr. Cockerham questioned if the committee has actually made a recommendation on any of the three? He expressed concern that as co-chair of the committee he is unaware of any of the three bids and that he has been completely left out of the process. The tree cutting and stump grinding that has already occurred was not a committee decision. Mr. Cockerham stated that he feels the committee is a joke.

The motion passed by a vote of 5-0. Mr. Rogers noted the lack of cooperation from the committee chairperson.

### **Adjournment**

The meeting was adjourned by a vote of 5-0

# Memo

**To:** Board of Directors  
**From:** Concerned Employees  
**CC:** Holley McLeod - Landrum Professional, Bob Fowner – Interim GM  
**Date:** February 13, 2007  
**Re:** Employee Concerns

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The below referenced employees would like to address the Board of Directors regarding the hostile work environment that currently exists at Holley by the Sea. As employees of this association, we have all experienced angry members that have misplaced their anger towards one or more employees. While still not acceptable, we have all come to terms with the fact that with a membership this large there will always be someone who is unhappy and will direct their dissatisfaction with whoever is working at the time. However, what the employees have experienced over the last several months has risen to a level that is creating an unacceptable work environment. In addition to the normal complaints we get, we have experienced extremely hostile situations, some of which are summarized below:

- Screaming and yelling directly at employees while tearing up billing statements.
- Employees being followed in both company and personal vehicles, while being honked at and given profane hand gestures.
- Maintenance personnel being accosted while working with threats towards other employees.
- Employees' personal information being displayed on web sites.
- Personal threats such as "we are going to get you".
- Verbal abuse and threats regarding payment policies.
- Request for personal information on select employees.
- Local law enforcement threatening "to ticket" employees.
- Members whose facility use has been suspended refusing to leave.
- Letters sent to various departments calling the employees names including profanity.
- Members throwing items at front desk employees.
- Members telling employees "to do what I say, I pay your salary".

Due to the level of anger and the fact that some of this anger has been directed personally towards employees, we feel this has become a hostile work environment. We request the Board of Directors take these actions under advisement and develop a plan to help protect employees and limit their exposure to undue harassment. The employees do not set policy, it is the employees' job to enforce and abide by policy set by the Board of Directors.

<u>Wendy Gabel</u>	<u>Penny Wiley</u>	<u>Christa Howell</u>
<u>Jinda Masangil</u>	<u>Sequell Bell</u>	<u>Marsha Triebold</u>
<u>Mylene Webster</u>	<u>Jennifer Adams</u>	<u>Janice Williams</u>
<u>Chris Bartnick</u>	<u>Pam Baty</u>	<u>Opil Olin</u>
<u>Yona Preece</u>	<u>Charles Wright</u>	<u>Tamara Ralston</u>

# Holley By The Sea

## Cash and Investment Summary

as of January 31, 2007

Accounts	Total all Funds	Operating Funds	Hurricane Proceeds	Reserve Funds Repairs & Replacement	Reserve Funds Improvements
<b>Cash Accounts:</b>					
Cash On Hand - Petty Cash	\$ 500.00	\$ 500.00			
FNB Operating Account	\$ 44,000.00	\$ 44,000.00			
	\$ 44,500.00	\$ 44,500.00	\$ -	\$ -	\$ -
<b>Money Market Accounts:</b>					
FNB Sweep Account	\$ 121,118.57	\$ 121,118.57			
FNB Hurricane Repairs	\$ 171,042.95		\$ 171,042.95		
Amsouth Sweep	\$ 453,456.72	\$ 453,456.72			
UBS Cash Fund	\$ 83,477.31				\$ 83,477.31
UBS Cash Fund	\$ 71,496.84			\$ 71,496.84	
	\$ 900,592.39	\$ 574,575.29	\$ 171,042.95	\$ 71,496.84	\$ 83,477.31
<b>Broker Deposit Certificates:</b>					
Expansion Account: (Certificates of Deposit)					
			ALL MATURED		
	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ 945,092.39</u>	<u>\$ 619,075.29</u>	<u>\$ 171,042.95</u>	<u>\$ 71,496.84</u>	<u>\$ 83,477.31</u>

**Other Funds on Deposit:**

Amsouth - Money Market Escrow Account - Construction Deposits  
\$66,000

**Holley By The Sea Improvement Association**  
**Profit Loss Budget vs. Actual**  
**January 2007**

	<u>Jan - 07</u>	<u>Budget</u>	<u>Over/(Under)</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Annual Assessment</b>	148,350	148,350	0
<b>Incidental Income</b>			
<b>Social Events</b>	-	208	(208)
<b>Architectural</b>	-	1,500	(1,500)
<b>Rentals</b>	804	1,250	(446)
<b>Legal Fee-income</b>	-	667	(667)
<b>Youth Activities</b>	2,438	10,833	(8,395)
<b>Aquatics</b>	860	1,667	(807)
<b>Tennis</b>	320	1,250	(930)
<b>Fitness</b>	2,095	1,917	178
<b>Incidental Income - Other</b>	250	750	(500)
<b>Total - Incidental Income</b>	<u>6,767</u>	<u>20,042</u>	<u>(13,275)</u>
<b>Passive Income</b>	1,298	3,833	(2,535)
<b>Total - Passive Income</b>	<u>1,298</u>	<u>3,833</u>	<u>(2,535)</u>
<b>Total Income</b>	<u>156,415</u>	<u>172,225</u>	<u>(15,810)</u>
<b>Expense</b>			
<b>Administration</b>			
<b>General &amp; Admin</b>	555	833	(278)
<b>Office Supplies</b>	1,824	1,000	824
<b>Office Equipment</b>	308	42	266
<b>Postage</b>	2,190	1,667	523
<b>Total Administration</b>	<u>4,877</u>	<u>3,542</u>	<u>1,335</u>
<b>Maintenance</b>			
<b>Contract Maint.</b>			
<b>Swimming Pool</b>	3,909	4,000	(91)
<b>Grounds Contract</b>	-	83	(83)
<b>Contract Maint. - Other</b>	363	208	155
<b>Grounds</b>	2,243	4,167	(1,924)
<b>Tennis Court Maint.</b>	-	875	(875)
<b>Supplies</b>	1,449	2,500	(1,051)
<b>Rec. Center and Equip Repairs &amp; Maint.</b>	3,355	5,833	(2,479)
<b>Total - Contract Maint.</b>	<u>11,319</u>	<u>17,667</u>	<u>(6,348)</u>
<b>Fuel</b>			
<b>Motor Vehicles/Mileage</b>	84	375	(291)
<b>Propane-Natural Gas</b>	3,549	3,750	(201)
<b>Total - Fuel</b>	<u>3,633</u>	<u>4,125</u>	<u>(492)</u>
<b>Utilities</b>			
<b>Cable/Satellite</b>	103	110	(7)
<b>Electric</b>	4,706	5,000	(294)
<b>Electric-Street Lts</b>	5,533	5,417	117
<b>Telephones</b>	1,060	750	310

**Holley By The Sea Improvement Association**  
**Profit Loss Budget vs. Actual**  
**January 2007**

	<u>Jan - 07</u>	<u>Budget</u>	<u>Over/(Under)</u>
<b>Security</b>			
<b>Monitoring Fees</b>	66	117	(51)
<b>Security - Other</b>	300	0	300
<b>Total Security</b>	<u>366</u>	<u>117</u>	<u>249</u>
<b>Capital Improvement</b>		5,500	
<b>Replacement Fund Allocation</b>	-	21,458	(21,458)
<b>Total Expense</b>	<u>107,563</u>	<u>172,225</u>	<u>(64,661)</u>
<b>Net Ordinary Income</b>	<u>48,851</u>	<u>(0)</u>	<u>(48,851)</u>
<b>Capital Outlay Expenditures:</b>			5,161
<b>R &amp; R Expenditures:</b>			10,212
<b>Depreciation - Non-Cash Flow Expenditure:</b>			1,862
<b>Rounding Difference</b>			2
<b>Over (Under) per Quickbooks:</b>			(31,615)

## Holley By The Sea Improvement Association

## Profit &amp; Loss

02/19/07

January 2007

Accrual Basis

	Jan 07
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
1 · Annual Assessment	148,349.50
2 · Incidental Income	
691 · Tennis Programs	20.00
663 · RED CROSS CLASSES	135.00
685 · SWIM TEAM	530.00
601 · Miscellaneous Income	114.30
606 · Aerobics	390.00
622 · Campsite Rental	455.00
640 · Fitness training	50.00
664 · Locker Rental Income	189.00
674 · Pavillion rental	20.00
678 · Rental screen room	140.00
684 · Swimming Lessons	330.00
687 · Taekwondo	1,655.00
692 · Tennis Lessons	300.00
698 · Youth Activities	
698.4 · FUN FACTORY	241.50
698.2 · PNO	90.00
698.1 · B/A SCHOOL	2,106.22
<b>Total 698 · Youth Activities</b>	<b>2,437.72</b>
<b>Total 2 · Incidental Income</b>	<b>6,766.02</b>
3 · Passive Income	
658 · Interest Income	1,272.92
661 · Nsf Fees	25.00
<b>Total 3 · Passive Income</b>	<b>1,297.92</b>
<b>Total Income</b>	<b>156,413.44</b>
<b>Expense</b>	
<b>Administration</b>	
Copier	555.39
28 · Office Supplies-	1,824.07
27 · Office Equipment	308.34
31 · Postage-	2,189.90
<b>Total Administration</b>	<b>4,877.70</b>
<b>Maintenance</b>	
12 · Contract Maint.	
Swimming Pool	3,909.00
12 · Contract Maint. - Other	363.00
<b>Total 12 · Contract Maint.</b>	<b>4,272.00</b>
734 · Fuel	
734.1 · Motor Vehicles	84.29
734.2 · Propane-Natural Gas	3,548.76
<b>Total 734 · Fuel</b>	<b>3,633.05</b>
764 · Repairs & Maintenance	
764.1 · Common Areas	1,983.02
764.3 · Campsites	85.00
764.4 · Club House Buildings	2,955.00
764.5 · Entrances & Fountains	175.00
764.6 · Equipment	149.44
764.9 · Motor Vehicles	250.36
<b>Total 764 · Repairs &amp; Maintenance</b>	<b>5,597.82</b>
35 · Supplies	1,449.26
<b>Total Maintenance</b>	<b>14,952.13</b>

## Profit &amp; Loss

January 2007

	Jan 07
<b>Utilities</b>	
706 · Cable/Satellite	102.95
17 · Electric	4,706.34
18 · Electric-Street Lts	5,533.42
36 · Telephones	
36.1 · Monthly Service	934.04
36.2 · Long Distance	5.08
36.3 · Cellular	121.03
<b>Total 36 · Telephones</b>	1,060.15
37 · Waste Mgmt. Services	118.50
38 · Water-	746.50
<b>Total Utilities</b>	12,267.86
<b>13 · Depreciation</b>	
13.2 · Office Equipment	13.58
13.4 · Computer Equipment	1,466.79
13.5 · Furniture & Fixtures	381.44
<b>Total 13 · Depreciation</b>	1,861.81
14 · Direct Program Expense	3,068.14
29 · Other	1,942.70
30 · Pest Control	234.30
<b>4 · Payroll-Wages</b>	
6 · Payroll Health	2,804.94
5 · Payroll Taxes & Admin Fee	5,510.82
7 · Workman's Comp Insurance	1,514.12
4 · Payroll-Wages - Other	38,163.14
<b>Total 4 · Payroll-Wages</b>	47,993.02
701 · Cancellation-Refunds	65.00
<b>728 · Dues &amp; Fees</b>	
728.1 · Bank Charges	106.55
728.2 · Credit Card Processing Fees	504.01
728.3 · Dues & Subscriptions	125.00
728.4 · Licenses & Fees	332.00
728 · Dues & Fees - Other	105.00
<b>Total 728 · Dues &amp; Fees</b>	1,172.56
<b>740 · Insurance</b>	
740.1 · Comprehensive	8,921.00
740.2 · Special	484.25
<b>Total 740 · Insurance</b>	9,405.25
<b>762 · Professional Fees</b>	
762.2 · Accounting-General	2,587.56
762.4 · Legal- Special Matters	215.38
762.5 · Legal Fees	
762.53 · Litigation Support	497.45
762.52 · Assessment Enforcement	3,485.85
762.51 · Covenant Enforcement	4,433.15
<b>Total 762.5 · Legal Fees</b>	8,416.45
<b>Total 762 · Professional Fees</b>	11,219.39
<b>766 · Security</b>	
766.2 · Monitoring Fees	65.99
766 · Security - Other	300.00
<b>Total 766 · Security</b>	365.99
<b>Total Expense</b>	109,425.85
<b>Net Ordinary Income</b>	46,987.59

**Holley By The Sea Improvement Association**  
**Profit & Loss**  
**January 2007**

	<u>Jan 07</u>
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
774 · Capital Improvements	5,160.50
776 · Replacement Funds	10,212.44
<b>Total Other Expense</b>	<u>15,372.94</u>
<b>Net Other Income</b>	<u>-15,372.94</u>
<b>Net Income</b>	<u><u>31,614.65</u></u>

1. Plan of action on the air conditioning units and pool air heater..
  - a. Pricing has been requested on the module replacement and repair. As soon as the price range has been determined a request for proposals will be forward to potential bidders. Expected bid reception date is March 2,2007 for approval at the March BOD meeting.
2. Palm tree sand flows.
  - a. The sand flow ARE BEING REPAIRED BY MAINTENANCE. The tree bubblers remain on and will remain on through the winter.
3. An explanation of who authorized the grinding and cutting of the trees at Coral St.
  - a. The Coral St. committee.
4. Status of insurance and bonds.
  - a. The insurance has been paid for the year and is in place.
5. Entrance to recreation area.
  - a. The guarded entrance to the recreation area is inoperative. The computer system that controls the entrance is damaged beyond reasonable repair. An alternate system is being researched by Smith security, A to Z lock and ADT. An answer will be available at the March BOD meeting
6. Landscape Maintenance.
  - a. As the growing season approaches, the grass cutting ability in maintenance is limited to the front lawns of the recreation center and the lake area. The mower does not have the capability to cut the remaining area south of 98. Maintenance will have a requirement to bush hog the area and it will be scheduled as needed. The landscape budget will be strained during the spring, summer and fall.
7. Tennis Court Repairs.
  - a. The tennis courts require a major maintenance. The dead material needs to be removed and replaced. Please see the tennis court repair attachment. The cost of repairs is estimated at \$14, 770. A new roller is also a requirement at \$2800. The total budget for tennis is \$10,000.
8. Summer Children's Program.
  - a. A copy of the new pricing program is attached. The pricing schedule shows a net profit of \$20,000. A summary of the program is attached. Final approval will be expected at the March BOD meeting.
9. Maintenance workers.
  - a. Both maintenance workers will be leaving at the end of the week. Two candidates are being interviewed. An advertisement has been placed in the Navarre Press.
10. Assistant General Manager.
  - a. I am working part time until a replacement is found. I have been averaging about 4 hours a day. My recommendation is that an assistant general manager be selected. A reduction of my hours should more that compensate the Asst. Gm's salary. Until a CAM is found, you are using my license to operate.

## Contract

### **Holley by the Sea Improvement Association (HBTS) and Sandpaper Publishing, Inc (SPI).**

**In consideration of retention of advertising revenue generated by the HBTS newsletter and at no cost to HBTS, SPI agrees as follows:**

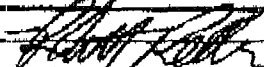
- To print 5000 copies of the HBTS newsletter and mail out to the total membership of HBTS.
- Ensure that the HBTS newsletter is family friendly regarding advertising.
- Provide all news items to HBTS in a format (PDF's) that may be directly placed on the HBTS web site by the HBTS web master.
- Retain all paid advertising revenue generated by HBTS newsletter.
- Provide all content for review and approval by HBTS designated representative before the newsletter is printed.
- Deliver 200 additional newsletters to the HBTS office for distribution.
- Provide a dedicated email: [hbts@navarrepress.com](mailto:hbts@navarrepress.com) for use by HBTS members.
- Cause newsletter to be proofed by an editor at Navarre Press, with final approval given by HBTS representative.
- Provide access to "Navarre Press" articles and photos regarding HBTS to be used in HBTS newsletter, if requested.
- Provide a schedule to HBTS within which newsletter copy is to be completed and delivered to SPI. (If the schedule is not met by HBTS, it will delay timely distribution of HBTS newsletter.)
- This contract supersedes the contract regarding similar subject matter dated November 10, 2005 and executed by the parties hereto. All obligations contained in that contract have been satisfactorily performed and no outstanding claims in regard to same remain on behalf of either party against the other.
- This contract shall commence with the preparations for publication of the March 2007 newsletter and continue through publication and delivery of the December 2009 HBTS newsletter.

**In consideration of receiving publication and delivery of its newsletter as stated above, HBTS agrees as follows:**

- If for any reason the board of HBTS cancels this contract during the contract period stated above, HBTS will pay the sum of \$3,000 for each issue previously printed as liquidated damages, and not as a penalty, beginning with the March 2007 newsletter and continuing through the date of such cancellation. Payment shall be due within 30 days after notice of cancellation is delivered to SPI. Interest shall accrue on all sums not paid within the stated time period at the rate of 1.5 % per month (18% per annum).



<b>Coral St. Entrance</b>				
<b>Medians Only</b>		Shipes Landscaping, Inc.		Phone: 850.267.1203
<b>Holley By The Sea</b>		435 South County Road 393		Fax: 850.267.2682
		Santa Rosa Beach, FL 32459		
Proposal date: 01.17.07 Revised 01.20.07				
PLANT NAME	SIZE	QTY.	UNIT COST	TOTAL COST
Sabal Palm	12'-18' CT	19	\$185.00	\$3,515.00
Live Oak	2" cal.	4	\$208.60	\$834.40
Crape Myrtle, 'Natchez'	#15	4	\$156.00	\$624.00
Crinum Lily	#15	4	\$114.00	\$456.00
Sago Palm	#15	6	\$144.00	\$864.00
Camellia, Pink	#7	6	\$113.40	\$680.40
Knockout Rose, Red	#3	50	\$26.02	\$1,301.00
Loropetalum	#3	51	\$16.07	\$819.57
Philodendron, Spilt-leaf	#3	32	\$16.20	\$518.40
Pittosporum, Green	#3	79	\$13.37	\$1,056.23
Indian Hawthorn	#3	253	\$13.37	\$3,382.61
Agapanthus	#1	70	\$6.75	\$472.50
African Iris, White	#1	118	\$6.08	\$717.44
Aztec Grass	#1	167	\$4.73	\$789.91
Evergreen Giant Liriope	#1	160	\$4.46	\$713.60
Pampas Grass	#3	1	\$12.83	\$12.83
Pine Straw Mulch	40 sf bale	265	\$7.00	\$1,855.00
				\$6,631.25
<b>IRRIGATION</b>				
**POWER TO PUMP AND TIMER IS OWNER'S RESPONSIBILITY				
***WHEN PUMP AND WELL IS INSTALLED, WE DO NOT GUARANTEE THE QUALITY OF THE WATER				
**Site to be brought within .2 inch of final grade by Site Contractor. If further site work is required it will be billed at the rate below.				
Fill Dirt	cubic yard	0	\$9.50	\$0.00
Backhoe w/Operator	hour	0	\$85.00	\$0.00
Bobcat T-300 w/Operator	hour	0	\$85.00	\$0.00
All Other Tractors w/Operator	hour	0	\$65.00	\$0.00
Handgrading/Grubbing	manhour	24	\$28.50	\$684.00
Irrigation Labor	man/hour	0	\$32.50	\$0.00
Debris Removal - Dump Truck	load	0	\$200.00	\$0.00
Transplanting of Existing Plants	each	0		\$0.00
<b>TOTAL</b>				<b>\$25,928.14</b>
****PRICES COULD CHANGE AFTER 30 DAYS FROM THE PROPOSAL DATE****				
We propose to furnish all material and labor - complete and in accordance with the above specifications, for the sum of <b>\$25,928.14</b>				
*Payment to be made as follows: 40% down upon acceptance of proposal (10371.26) and the remainder upon completion.				

				
<b>Authorized Signature for Shipes Landscaping, Inc.</b>		<b>Acceptance Signature</b>		
Date: <u>1-19-07</u>		Date: _____		
Signing of this proposal shall be construed as acceptance of the contractor's proposal, including all of the above stated terms.				
In the event suit shall be brought to enforce this accepted proposal, the prevailing party shall be entitled to costs of collection - including reasonable attorney's fees.				
				Coral St. Entrance
				Medians Only
				Holley By The Sea