

Holley by the Sea
Special Meeting of the Board of Directors
May 22, 2007
6:00 PM

Minutes

Role Call

Ms. Limousin, Mr. Tierney, Mr. Rogers, Mr. Parker, Ms. Huckestein were present.

Confirmation of Notice

The notice was properly posted.

New Business

Staffing Issues

- A process will start with a meeting/workshop with Landrum Staffing and the employees. A discussion of roles, expectations, and responsibilities will ensue. Ms. Hoeflich is working to schedule this meeting when the most employees can attend.

Finance Committee

- Mr. Parker moved to establish the Finance Committee consisting of Mr. Bob Simpson, Mr. Stan Chapman, Ms. Leigh Anne Limousin, and Mr. Priestly Parker.
- The motion passed 5-0.

Legal Representation

- Mr. Tierney moved that Holley by the Sea hire Anchors, Smith, and Grimsley as temporary legal representation.
- The motion passed 5-0.

Operating Funds

- Ms. Hoeflich requested permission to transfer funds to cover possible shortfalls in the operating accounts. The request was tabled until a later date.

Loss of Control Letter from Insurance Provider

- Mr. Parker moved to take the necessary steps to correct the deficiencies listed in the insurance company's letter (add handrails to raised walkway, place signage at pier, and repair security gate) and to send a letter of compliance to the insurance company.
- The motion passed 5-0.

Newsletter Committee

- Sandpaper Publishing, Inc. resigned from publishing the Holley by the Sea

- newsletter effective after the printing of the June newsletter.
- Mr. Tierney moved to accept Sandpaper Publishing's resignation.
 - The motion passed 5-0.
 - Ms. Huckestein moved to have Morris Fraser serve as chairman of the Newsletter Committee. Under the guidance of Ms. Huckestein, the committee will find a new publisher and a new webmaster.
 - The motion passed 5-0.

Traynor Law Suit

- Mr. Tierney moved to have himself and Mr. Priestly attend the pretrial meeting to represent Holley by the Sea Improvement Association, Inc.
- The motion passed 5-0.

Rear Exterior Locker Room Doors

- Ms. Hoeflich was given authorization to get bids to have both metal doors at the rear of the recreation center replaced as they do not close properly and therefore do not lock.

Park Pavilion Repairs

- The erosion problems have been corrected by the maintenance staff.

Old Business

Architectural Committee

- Mr. Parker moved to install Lee Steinert as chairman, with Rebecca Ward, Devin Bruggeman, and Dick Justis as members of the Architectural Committee for Holley by the Sea with the option of adding additional members at a later date.
- The motion passed 5-0.

Social Committee

- Mr. Tierney moved to have George Rogers chair the Social Committee.
- The motion passed 5-0.

General Manager Replacement

- Mr. Parker moved to set a two week period to advertising for a new General Manager.
- The motion passed 5-0.

Nominating Committee

- Ms. Huckestein moved to accept the recommendation of the Nominating Committee and to approve the ballot with changes.
- The motion passed with 3 for, 1 against, and 1 abstaining.

Status of Entrances

- Mr. Rogers filed an appeal with Santa Rosa County Commissioners for the

Edgewood and Sunrise signage.

Pool Dome Heaters

- Ms. Hoeflich will research companies, costs, and timing of replacing the pool dome heaters.

Adjournment

Respectfully Submitted by:

**Board Secretary
Holley by the Sea**